

15 May 2018

School Books for Students – Book Grant

Dear Parent / Guardian,

Each year the Department of Education and Skills allocates a grant to this school to enable us to give assistance towards the purchase of school textbooks for students in need. The level of assistance available depends on the number of students eligible for support, the course being followed by the student, the level of the grant which the school receives and the cost of the books provided on loan by the school.

The Department of Education and Skills guidelines define a student in need as one from a family where there is

- ☐ Genuine hardship because of unemployment / short time working
- ☐ Prolonged illness of a parent
- ☐ Large family size with inadequate means
- ☐ Single parent families
- ☐ Other family circumstances indicating financial hardship

Indications of inadequate financial means include

- ☐ Families dependent on social welfare
- ☐ Families eligible for Family Income Supplement (FIS) or the Back to School Clothing and Footwear Scheme
- ☐ Families experiencing financial hardship because of particular circumstances

Entitlement to a medical card does not necessarily indicate eligibility.

In order to enable the school to allocate the Book Grant in the fairest way possible, we request parents / guardians who fulfil the criteria above to complete the attached application form and return it to the school office on or before 31st May 2018. Please indicate the year in which you daughter(s) will be in September. Late applications may not be considered.

Given the sensitivity of this issue, we want to assure you that all applications will be treated with the utmost confidentiality.

Yours sincerely,

Marie Ring, Principal.

Loreto Secondary School Fermoy.

Book Grant Allocation 2018/2019

I / We wish to apply for a book grant towards the cost of textbooks for the school year 2018/2019.

Parents' / Guardians' Name(s) _____

Address: _____

Daughter's Name(s)

_____ Year (Sept.2018)

_____ Year (Sept.2018)

_____ Year (Sept.2018)

Please tick the reason for application:

Hardship due to unemployment ☐ Illness of parent / guardian ☐

Large family with inadequate means ☐ Single parent family ☐

Other circumstances of hardship ☐

Signed _____

Please return this form to the Principal by 31st May 2018.

Late applications may not be considered