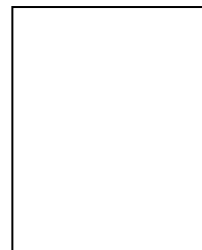




# ENROLMENT FORM



College Rd, Fermoy. Co Cork, P61 HA21  
 Tel: 025 32124 E-mail [office@loretofermoy.ie](mailto:office@loretofermoy.ie)  
 Website: [www.loretofermoy.ie](http://www.loretofermoy.ie)

Please provide 2 x Passport-size photos

## Student Details Year of entry (Please tick):

1 <sup>st</sup> Year 25/26	1 <sup>st</sup> Year 24/25	2 <sup>nd</sup> Year 24/25	3 <sup>rd</sup> Year 24/25	4 <sup>th</sup> Year 24/25	5 <sup>th</sup> Year 24/25	6 <sup>th</sup> Year 24/25

*Please complete all sections below*

Student Name:	D.O.B.:								
Address:	PPSN:								
	Mother's Maiden name:								
Eircode:									
Nationality:	First language:								

## Education History

Primary School:	Secondary School:
Address:	Address:
Roll No.:	Roll No.:

## 1. Parent/Guardian contact details [Please use BLOCK LETTERS to complete]

Parent /Guardian 1 full name:					Parent /Guardian 2 full name:				
Address:					Address:				
Eircode					Eircode				
Landline No.:					Landline No.:				
Mobile No.:					Mobile No.:				
Email					Email				

**Address(es) to which postal communications should be sent (If different from above):**

Name:	Name:
Address:	Address
Email address for correspondence (alternative address, if required)	Email address for correspondence (alternative address, if required)

**Nominated contact person in case of emergency if neither parent is available**

Name:	Tel. No.:
Relationship:	
Address:	

Is the applicant’s mother a past-pupil of the school?    Yes        No   

If YES, please give mother’s maiden name and the dates in which she attended Loreto Secondary School.

Name:	Years at Loreto Secondary School:
-------	-----------------------------------

Names of **applicant’s sisters** who are **CURRENTLY** attending Loreto Secondary School

Name:	Year Group:
Name:	Year Group:

Names of **applicant’s sisters** who **PREVIOUSLY** attended Loreto Secondary School

Name:	Years Attended:
Name:	Year Attended:

Does your daughter suffer from any medical condition or allergies?                      Yes                      No

If yes, please provide details:
---------------------------------

Name of family doctor: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

**2. EDUCATIONAL AND SUPPORT NEEDS**

**HAS YOUR DAUGHTER BEEN DIAGNOSED WITH ANY OF THE FOLLOWING? (Please tick)**

	YES	NO		YES	NO
Physical disability			Specific learning disability		
Visual impairment			Speech or language disability		
Hearing impairment			Emotional or behavioural disability		
General learning disability			Autistic spectrum disorder		

Has your daughter been assessed by a Psychologist/Occupational Therapist or other specialist?

Yes  No

If yes, please complete the following:

Name of organisation (NEPS, CAMHS):	
Date of assessment:	<i>N.B. You need to provide a copy of the assessment with this form.</i>

Is your daughter in receipt of learning support? Yes  No

If yes, give details of this support:

Does your daughter have a Special Needs Assistant?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Does your daughter study Irish in Primary School?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
If not, does your daughter have an Irish Exemption?	Yes*	<input type="checkbox"/>	No	<input type="checkbox"/>

\* If yes, a copy of the exemption **MUST** accompany this application.

**3. Data Protection (Please tick and sign below)**

4.1	Data Protection: I consent to Loreto Secondary School Fermoy retaining this Data in accordance with Loreto Secondary School, Fermoy GDPR Policy which is available on the school website.	
4.2	I have read the Code of Behaviour which is available on the school website. I accept that my daughter must at all times abide by this Code of Behaviour and any breach of it by the enrolled student may result in sanctions.	
4.3	I give my consent for a copy of my daughter's records from her previous school to be given to Loreto Secondary School.	

Name of student:	Date:
Mother/ Guardian's signature:	
Father/Guardian's signature:	
Student's signature:	

**DEADLINE FOR ACCEPTING APPLICATION FORMS IS 4pm, 6<sup>th</sup> November 2024.  
COMPLETED APPLICATION FORMS CAN BE RETURNED BY POST.**

Please note that incomplete, unsigned forms or incorrect contact information may result in loss of an offer of a place in the school. Please check that all sections have been fully completed before returning the form.

**Photography Consent**

**Please tick one box only**

**I give consent** for my daughter's photograph / digital image to be taken as part of school activities and used as outlined below.

or

**I do not give consent** for my daughter's photograph / digital image to be taken as part of school activities and used as outlined above

Signed: \_\_\_\_\_ Date: \_\_\_\_\_



*Please detach and keep this page*

## **Checklist:**

Parents / Guardians are asked to submit the following with this completed application form:

- Enrolment Form is signed by Parent and Student
- Photocopy of Birth Certificate (long or short form)
- Educational Psychologist/ Occupational Therapist/ Medical/ any other relevant report attached
- Copy of Irish Exemption (if relevant)
- Voluntary Registration Contribution of €20

## **Consent Form for the Use of Photographs / Digital Images of Students**

- The school maintains a database of photographs and digital images (including video) of school events held over years.
- It is customary to take photos of students engaged in activities and events in the interest of celebrating students' success and achievements and creating a pictorial as well as historical record of life at the school.
- Photographs are also taken for the Tyro student profile.
- Photographs / digital images may be published on our school website or in brochures, yearbooks, newsletters, local and national newspapers, school social medial accounts and similar school-related productions. They may also be used during school events such as assemblies, graduations and award ceremonies.
- Students may at any time decline to have their photo taken or to exclude themselves from group photos if they wish.
- It is the responsibility of students without photography consent to communicate this to the photographer and to withdraw from group photographs.